

## **Adding a New Baby to Your Health Insurance**

Thank you for choosing Crouse Health for your maternity stay. We encourage you to become more familiar with your insurance benefits before you arrive for an appointment and to consider how you and your newborn will be financially covered for your stay. Please review the tips below to confirm that the proper steps have been taken to ensure that your account is financially secured.

### **Prior to Your Maternity Admission:**

- Notify your insurance carrier and employer to find out the terms of your insurance plan
  - What are the plan options available and the cost difference? Will I be responsible for Copayments, Deductibles and/or Coinsurances?
  - What documentation is needed before the Newborn coverage is effective?
- If you do not have insurance, please reach out to Crouse Health's Medicaid Program Specialist for assistance and hours of operations: 1 315-470-8815

### **On the Day of Your Arrival:**

- Please remember to bring the following:
  - Your valid personal photo identification card
  - Your insurance card(s)
- If you are a "Self-Pay" patient or have any hospital co-payments, deductibles, and/or co-insurance, please make sure to bring a method of payment
  - We accept credit cards, checks, and cash

### **Post-Delivery:**

- Contact your insurance carrier and employer to add your newborn as a dependent using their Social Security Number (SSN), Legal Name, and Date of Birth
- If you are covered by Medicaid, contact your insurance company to obtain the Client Identification Number (CIN) for your baby within 10 days of birth
  - Contact Crouse Health's Admitting Office at 315-470-7362 to ensure that the hospital has the most updated insurance and demographic information for your newborn

### **If Baby is Not Added in 30 Days:**

- Failure to add your newborn to your insurance policy within the first week of your inpatient stay or prior to discharge (whichever occurs first) may put your child at risk of being considered "Self-Pay". This may result in you being held financially responsible for all expenses incurred during the stay.

### **For More Information:**

- If you have concerns about your financial responsibility, or have questions about how to enroll your newborn, please contact Crouse Health's Admitting Office: 315-470-7362
- For questions about a current or previous bill, please contact Crouse Health's Business Office: 315-470-1041

**Thank you for letting us serve you!**